Subject: Keep in touch with your parishioners

To our valued bulletin customers,

As you all know, COVID-19, otherwise known as the Coronavirus, is spreading across our nation. Dioceses and churches are canceling Masses and activities, and many other events are being curtailed. Here at the J. S. Paluch Company, we understand how important it is for you to keep in touch with your parishioners even when you can’t see them on Sunday, especially in these challenging times. We want you to know that we are here to help you do just that. As part of our commitment to you, we offer the following:

Communicate with us

For the next two Sundays (March 22 and 29)

If Masses have been suspended at your parish:

- If you cannot send copy in to us, we will send you 250 generic bulletins so that anyone visiting your church will still have something to take with them.
- If you are able to send copy in to us, let us know how many copies you want and we will accommodate your request. Simply note the quantity you want us to send you on the weekly cover letter with your bulletin transmission.

Whether or not Masses have been suspended:

- Let us know what you need. Get in touch with us and we’ll work together to get it done.
  - You can reduce the number of bulletins that you receive.
  - You can send in fewer pages than specified in your contract.
  - Let us know your situation in the weekly cover letter that you send with your bulletin transmission.

Communicate with your parish

- Send us your parish email list and we’ll arrange to send each of your parishioners a copy of your Sunday bulletin electronically every week. (Be assured that we will never use their email address for any purpose other than sending the bulletin to them.) Please contact Ryan Kreager, kreagerr@jspaluch.com or 574-347-8851, or Igor Ratajczyk at ratajczyk@jspaluch.com or 847-558-2726 to get set up.
- If you are unable to send us an email list, let your parishioners know that they can sign up individually to receive your bulletin electronically by following this link: https://ebulletin.jspaluch.com.
- Learn new ways to stay in touch; use the Digital Parish Start Plan that we have created for you: www.oneparish.com/covid-19.

And remember, your local advertisers have paid for your bulletins, so please do whatever you can to support them. If you post the bulletins online, please include the ad pages.

We are continuing to brainstorm ideas for facilitating your conversation with your parish; expect to hear more from us about those ideas in the coming days. Keep us in mind if you come up with any ideas of your own. We want to hear from you and work with you to the best of our ability. Know that we are your partner in ministry particularly during these uncertain days.

You can reach us with your questions or suggestions by contacting your LaserCom Support representative or your Parish Consultant or calling 800-621-5197 and we will direct you to the person who can help you.

Thank you for your trust, and keep us in your prayers as we keep you in ours.